



OKLAHOMA

## Solicitation for Bids / Bid Notice

Office of Management &amp; Enterprise Services ■ Capital Assets Management ■ Department of Real Estate Services ■ Construction and Properties

Sealed bids, in the form of Online Bidding only, will be received by the Capital Assets Management, Construction and Properties (CAP up to 96 hours prior to the time and date indicated below.

The bids will be opened and read aloud after the time indicated. Copies of the plans and bid documents may be obtained from the CAP's Online Plan Room accessed from <https://omes.ok.gov/services/construction-and-properties>. Copies of the bid documents are on file at the Construction and Properties office and are available for public inspection.

■ CAP Project Number: **21259**

■ Project Name: **Ponca City Office and Shop Renovation**

■ Project Location: **Ponca City, Oklahoma**

■ Cost Estimate: **\$60,000.00**

■ Using Agency: **Oklahoma Department of Wildlife Conservation**

■ Bid Documents Available: **Monday, April 19, 2021, Fee to submit: See Website.**

■ Pre-Bid Conference: **Mandatory**, Refer to *Instructions to Bidders* in Project Manual. In case of adverse weather conditions, please call 405-521-2112 prior to Pre-bid Conference.

■ Date and Time: **Tuesday, April 27, 2021 11:00 A.M.**

■ Location: **ODWC North Central Region Office  
417 S. Silverdale Lane  
Ponca City, OK 74604**

■ Bid Opening:

■ Date and Time: **Tuesday, May 11, 2021 at 2:00 P.M.**

■ Location: **Will Rogers Building  
2401 N Lincoln Blvd, Suite 214 OKC, OK 73105**

■ Mailing Address: **P.O. Box 53448, OKC, OK 73152-3448**

■ Contact Person(s) for Questions: **ODWC: Ashley Nealis - 405-255-5153 - [ashley.nealis@odwc.ok.gov](mailto:ashley.nealis@odwc.ok.gov)  
Rebekah Pennington - [rebekah.pennington@omes.ok.gov](mailto:rebekah.pennington@omes.ok.gov)**

## Specialized Qualification Requirements

(Refer Project Manual)

- ☒ None
- ☐ General Contractor
- ☐ Mechanical Contractor
- ☐ Plumbing Contractor
- ☐ Electrical Contractor
- ☐ Masonry Contractor
- ☐ Painting Contractor
- ☐ Roofing Contractor
- ☐ Fire Protection Contractor
- ☐ Paving Contractor
- ☐ Elevator Contractor
- ☐ Environmental Abatement
- ☐

## Bid Bond:

- ☒ If the bid exceeds \$50,000, a cashier's check, a certified check or surety bid bond in the amount of five percent (5%) of the total bid shall be delivered to Construction and Properties prior to the Bid Opening. Security checks will be returned to all but the three lowest bidders after the bid opening. The three lowest bid securities will be retained until the contract is awarded.
- \* Or \*
- ☐ A cashier's check, a certified check or surety bid bond in the amount of **\$0.00** shall be delivered to Construction and Properties prior to the Bid Opening. Security checks will be returned to all but the three lowest bidders after the bid opening. The three lowest bid securities will be retained until the contract is awarded.

## NOTE:

**Bidding Documents** – Bidders shall use complete sets of Bidding Documents obtained from the source indicated in the Solicitation for Bids. Neither the Owner nor the Consultant assumes any responsibility for errors or misrepresentation resulting from the use of incomplete sets of Bidding Documents.

**Bid Forms** – Template Bid Forms are in the CAP Project Manual; however, online electronic bidding is the only method to submit a bid.

**Addenda** – Notifications of Addenda will be electronically sent to all who are known by the CAP to have received a complete set of Bidding Documents from CAP's Online Plan Room, accessible through the CAP web site.

**Plan Holder List** – In order to be placed on the Plan Holder List for a CAP Project and receive Notifications of Addenda the vendor must have obtained Bidding Documents from CAP's Online Plan Room, accessible through the CAP web site.